



Ofsted - Early Years Day Care Settings, Breakfast Clubs, After-School Clubs, Summer Clubs.

Scargill Primary School
Mungo Park Road, Rainham,
RM13 7PL

info@childcarepwc.co.uk
www.childcare-pwc.co.uk



February - April 2025

On behalf of all the staff @ Parklanes Wykeham Childcare Ltd, we hope you had a good, half term break. Thank you all, for your continuous support and we look forward to continue working in partnership with you and your children throughout their sessions with us. If you have any concerns or changes in your childcare arrangements, please speak to us.

**This will be a 6 week term.
Returning Monday, 24th February 2025
and finishing on 4th April 2025 for the Easter Half Term**

Please be aware we are full on all sessions and changing of days or increasing may not be possible. Thank-You for your co-Operation.

Save The Numbers!



If your child/ren are unwell OR will not be attending.

Please call..Setting:07868 590460

Between the hours **7.30am – 9.00am**

Between the hours **3.15pm – 5.45pm**

This number will get you straight through to the setting directly to answer any queries you may have or report an absence.

Or call-

Andy: 07763 412496

Bev: 07752 546910

Designated Safeguarding Leads & Staff

Mrs Beverley Nicholls – Director/Lead DSL

Mr Andrew Nicholls – Director/Deputy DSL

**Mrs Hill (Breakfast & Afterschool Club)
(Deputy Manager)**

Miss Ennis (Breakfast & Afterschool Club)

Mrs Bilyte (Breakfast & Afterschool Club)

Mrs Mills (Breakfast & Afterschool Club)

Miss Appah (Afterschool Club)

Important Notice

Bank Holiday - 21st April 2025

Late Payment of fees.

We understand that this is a challenging time for all of us and very much appreciate the payments that are still coming through on time. We are a family business and prompt payment is very helpful with cashflow during these periods and paying our staff. **As stated in our policies and procedures late payments will incur a 10% per week charge on the outstanding balance after the set payment date unless agreed with senior management.**

If fees are not paid or are continuously late, this could result in your child losing their place within the setting.

If you require more details, or a payment plan to spread costs.



Notice period-

Termination or dropping days.

If you wish to remove your child from the **Breakfast Club** or

After School Club for any reason you must give **Four weeks within terms notice in writing.**



Like us on our Facebook Page:

'Parklanes Wykeham Childcare Ltd' @parklaneswykeham'

Important Communication.

Please let us know if you have either
Changed Your Mobile phone number
You have moved and have a new address
You have a new home phone number
Your emergency contact numbers have changed

Please visit our website and fill in a parent questionnaire, let us know how we are doing or what we can do to improve our services for you!!

Planning, Topics and Themes!

Activities are planned through the children's interest and ideas every term. This works by the Staff sitting down at the end of each term asking what theme they would like to do and write down all activity ideas this is linked with our After School planning. An activity is taking place every week where the children have a choice to sit down with a staff member and carry the activity out. We have also introduced the children to evaluate their own planning.

Week 1: Ramadan and St. David's Day

Week 2: Shrove Tuesday and World Book Day

Week 3: Holi

Week 4: St. Patrick's Day and Sports Relief

Week 5: Mother's Day

Week 6: Good Friday and Easter Monday

Parent Code of Conduct

To ensure the safety of all our children and parents, we kindly request that you adhere to expected behaviours of parents whilst on or off our premises. Please refrain from approaching other parents with any concerns. If you have a concern or safeguarding incident to report, please do not hesitate to speak with our Designated Safeguarding Officers who are always on premises/duty to discuss concerns you may have. Thank you for your consideration.

Please
Ensure you have collected your child by
5.45pm. Late Collection Charge.

You will be issued a late charge of £5 for every 5 minutes you are late.

Snack Menu:

Children will plan their own food menu and be prepared in making their own snacks were possible! We have a variety of Healthy, nutritional and low in sugar foods.

****** ALL allergies and dietary needs are taken into account. Parents Please advise of any changes.**

Medication We work very closely with Scargill Infants/Juniors school with any child that may need medication while on school grounds. We have had a meeting with the head and a decision was made that **ALL** medicine will be stored in the school office and marked clearly with the child's name as Scargill Infant-Primary School Policy – if a child requires medication please fill out a form for our records for medication to be administered.

Reminder—Parent/Carer Questionnaires

Please visit our website and take some time to complete our questionnaire and tell us about your experiences, let us know how we are doing and how we can do better!!

Reminders Breakfast Club

Please be reminded that Breakfast

FINISHES @ 8.15am SHARP!

*****Please Note*** After School collection.**

In agreement with Scargill Primary School and for Safeguarding concerns, with Parklanes Wykeham Childcare.
All Scargill Junior's children will be collected and brought to our sessions by a Scargill member of staff. If for any reason your child is absent from attending afterschool please contact the Junior's main office.

PWC operate an 'Open Door Policy'

Please be reminded that PWC Operate an Open-Door Policy and are here to work in partnership with all. If you have any issues or are not happy with a current event, please speak to a member of the management team or email info@childcarepwc.co.uk.

Thank You .

Data: Due to new legislation concerning data **Parklanes Wykeham Childcare Ltd** is registered with the **Information Commissioner's Office (ICO)** and compliant with current **General Data Protection Regulation 2018 (GDPR UK)**



Safeguarding Important Information

PASSWORDS all parents and carers upon registering should be aware they have a Password to release their child/ren from the end of our session. Please also remember to sign out your child!